

COLLEGE OF NATURAL & AGRICULTURAL SCIENCES

Associate Dean—Gary W. Scott

Director—Barbra J. Wallace

Assistant Director—Michelle D. Butler
(Lead Academic Advisor—ENTM)

Supervising Academic Advisor—Denise Correll
(Lead Advisor PLBL/BCH/NURO)

Lead Academic Advisor—Linda Vigil (BCH)
Lead Academic Advisor—Kacy Norlin (NURO)
Lead Academic Advisor—Anita Acevedo (BLSC)
Academic Advisor—Amber Newell (BIOL/BLSC)

Supervising Academic Advisor—Rena Roberts
(Lead Advisor MATH/STAT)

Lead Academic Advisor—Nadiyah Elamin
(ENSC/GEOL/GEPH)
Lead Academic Advisor—Hire Pending (CHEM)

Supervising Academic Advisor—William (Bill) Sovich
(BIOL/BLSC)

Lead Academic Advisor—Poinka Wong (BIOL)
Academic Advisor—Allan Taing (BIOL/BLSC)
Academic Advisor—Hire Pending (BIOL/BLSC)

Lead College Academic Advisor—Aaron Bushong
(Undeclared and Lead Academic Advisor PHYS)

College Advisor—Dennis David (Undeclared)
College Advisor—Hire Pending (Undeclared)

CNAS Scholars/CAMP Coord.—Christopher Olivera
(program continuation pending budget approval)

CNAS UAAC Business Operations Mgr.—Lisa Gonzales

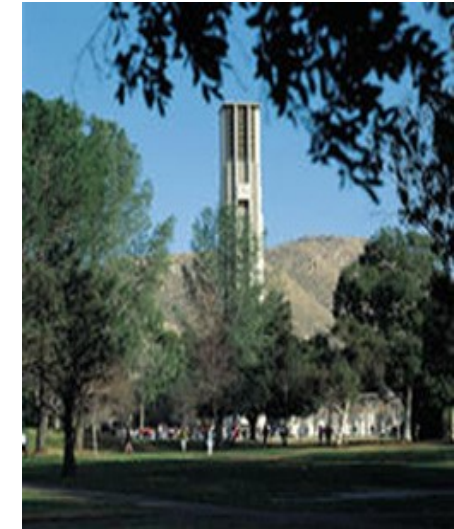
UAAC Administrative Team

Sharon Dishaw Lepore, Communications Kee-
gan Foster Warne, Webmaster and Publications
Cherie Pierce, CNAS Executive Committee
Support and Data Analysis

Student Assistants
Annie Duong
Krystal Huff



The Mission of the CNAS Undergraduate Academic Advising Center is to provide proactive services to students, staff, and faculty, and to empower students through consistent advising that upholds the integrity of the institution. Through empathy, respect, and accountability, advisors will guide students to achieve realistic academic goals.



CNAS Undergraduate Academic Advising Center

Annual Report 2008-2009



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The College of Natural and Agricultural Sciences Undergraduate Academic Advising Center (CNAS UAAC) opened its doors on November 14, 2007, providing centralized, professional academic advising for undergraduates in the College of Natural and Agricultural Sciences. Below is the first annual report of the CNAS UAAC. This report covers the time period From Spring 2008 through Winter 2009.

CNAS UAAC Goals

1. Promote student growth and development
2. Assist students in assessing their interests and abilities, examining their educational goals, making decisions and developing short-term and long-term plans to meet their objectives
3. Discuss and clarify educational, career, and life goals
4. Provide accurate and timely information and interpret institutional, general education, and major requirements.
5. Assist students to understand the educational context within which they are enrolled
6. Advise on the selection of appropriate courses and other educational experiences
7. Clarify institutional policies and procedures
8. Evaluate and monitor student academic progress and the impact on achievement of goals
9. Reinforce student self-direction and self-sufficiency
10. Direct students with educational, career, or personal concerns, or skill/learning deficiencies to other resources and programs on campus when necessary.
11. Make students aware of and refer to educational, institutional, and community resources and services (e.g., internship, study abroad, honors, service-learning, research opportunities)
12. Collect and distribute relevant data about student needs, preferences, and performance for use in CNAS undergraduate decisions and policy.

Adopted from the 2005 Council on Advancement of Standards in Higher Education Goals for Academic Advising Centers retrieved May 26, 2009 http://www.nacada.ksu.edu/Clearinghouse/Research_Related/CASStandardsForAdvising.pdf

Spring 2008 through Winter 2009 Benchmarks

- Hired nine new academic advisors to join the five academic advisors already on staff.
- Implemented academic advising career ladder hiring three supervising advisors to join the two supervising advisors already on staff.
- Established and articulated center mission, vision, values and goals to UAAC Staff.
- Trained supervisors to appropriately hire, train, supervise and support advising staff.
- Trained all staff to meet CNAS UAAC Goals.
- Hired CNAS UAAC Business Office Manager to assume all budget, payroll, and purchasing functions for CNAS UAAC, Medical and Health Careers Program and Biological Sciences Graduate Student Affairs Center and assumed financial responsibility from CNAS Dean's Office.
- Developed and distributed academic advising syllabi to students to explain rights, responsibilities and academic advising relationship to students.
- Developed and implemented student learning outcomes for Bear Facts Orientation and NASC 93 discussion sections.
- Facilitated CNAS Freshman Scholars Program 25 tracks and more than 600 student participants in 07-08 netting 6% increase in freshman to sophomore retention and 0.3 improvement in term grade point averages for participants vs. nonparticipants.
- Facilitated CNAS Freshman Scholars Program with 37 tracks and more than 700 student participants in 08-09.
- Met with CNAS UAAC Faculty Oversight Committee (FOC) to establish UAAC/FOC relationships.
- Developed and distributed sample Faculty Advising Handbooks to CNAS UAAC FOC.
- Developed and implemented regular "Case Study" training for all staff to determine knowledge gaps and increase advising consistency.
- Developed CNAS UAAC New Student Welcome Event
- Developed and implemented Career Programming for Mathematics and Physical Sciences majors.
- Developed and implemented Academic Probation Workshops for students in difficulty.
- Implemented Focus on Academic Success Workshops for first quarter freshmen in difficulty.
- Significantly reduced student wait times from two hours to 10 minutes.
- Trained UAAC staff to use Student Data Query System
- Trained CNAS UAAC staff and faculty to use Student Academic Advising System.
- Facilitated California Alliance for Minority Participation in the Sciences, an NSF-funded program.
- Facilitated Professional Academic Advising Certification Course for campus.

CNAS UAAC by the Numbers Spring 2008 through Winter 2009

EVENT/CONTACT	Total Student Contacts ¹	Total Time ² (in hours)
Articulation Requests (varies)	200	—
Bear Facts Orientation (7 hours/session)	1587	11,109
CNAS New Student Welcome (2 hours/session)	70	140
Mandatory Fall Orientation (1 hour/session)	1272	1272
NASC 93 Discussion Instruction (10 hours/class)	446	4460
Focus on Academic Success (2 hours/session)	219	438
Undergraduate Recruitment (varies)	1281	2945.5
CNAS Scholars Program (0.5 hour/session)	1914	2537
Academic Probation Workshops (2 hours/session)	537	1074
Group Academic Advising (1 hour/session)	630	630
Individual advising (varies)	7879	3,735
On-line Course Plan Review (0.5 hour/review)	9863	4931.5
Graduation Certifications (varies)	727	—
Readmissions (varies)	212	—
Admission Files for Review (varies)	82	—
Grand Totals	26,719	33,272

¹Duplicated, not unique students

²Total Time= Total # students x Total Time/Event